



This **Privacy Policy** outlines our practices for collection, use, and disclosure of your information that you provide to us when you use this website ([firstcitizen.us](http://firstcitizen.us)). By using our site, you consent to our Privacy Policy.

### **What information do we collect?**

We collect information from you when you register on our site, make a contribution, respond to a survey or fill out a form. When registering or contributing on the site, you may be asked to complete information fields including (but not limited to): first name, last name, eMail address, postal mailing address, and mobile phone number. Anonymous navigation throughout our website is possible, however. We will take prudent security measures to protect the information you have provided.

### **What do we use your information for?**

Any of the information we collect from you may be used in the following ways to: 1) personalize your experience (your information helps us to better respond to your individual needs), 2) improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you), 3) to complete and report any information related to contributions as required by law, 4) administer a contest, promotion, survey or other site feature, 5) to send periodic eMails following up on an issue or transaction you initiated on our site. By voluntarily providing your information, you are agreeing that we may use that information in the manners described.

### **Do we use cookies?**

We may use cookies (small files that most websites transfer to your computer through your Web browser (if you allow) that enable such sites to recognize your browser and store certain information). Cookies do not contain any personal information about you. When used, cookies compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future. We may contract with third-party service providers to assist us in analyzing our site visitors. Such service providers are prohibited from using the information collected on our behalf except to help us conduct and improve our site.

## **Privacy Policy (continued)**

### **Do we disclose any information to outside parties?**

We reserve the right to share your information with trusted third parties who assist us in operating our website, or servicing you, so long as those parties agree to keep this information strictly confidential. We also reserve the right to share information that you've provided with organizations reasonably known to advance our cause although this not currently our practice.

### **Disclosure Options Are Available**

Because we value your privacy, our Contact Us Page provides the option of a complete opt-out when exchanging communication. We will not knowingly disclose, sell, or trade your personal identifiable information to any outside party offered in this manner (except as otherwise required to comply with the law enforce our site policies or protect our and others' rights, property, or safety).

### **Use Of Site By Minors**

We do not employ a method that truly polices access restriction by age. It is not envisioned that any content on our website would be age sensitive. In circumstances where age is a know issue (in the donations environment), admonishments and trap doors will be provided.

### **Online Privacy Policy Only**

This online Privacy Policy applies only to information collected through our website and not to information collected offline.

### **Changes To Our Privacy Policy**

We reserve the right to change our Privacy Policy at any time. If we decide to change our Privacy Policy, those changes will be contained in this document reflecting the latest modification date as follows: this policy is current as of November 10, 2015.

### **Contacting Us**

If there are any questions regarding this Privacy Policy, you are encourage to message us through the website Contact Us Page.